



NZMSA Vice President

Eligibility and Length of Term

The NZMSA Executive is elected from and among the Council and must be an NZMSA member in good standing. The Vice-President shall hold office for a two (2) year term and shall succeed the President upon the expiration of the President's term. The President shall hold office for a two (2) year term and succeed to Past-President for the one (1) year immediately succeeding the end of the term.

Role & Responsibilities

- Assist the President in the performance of his/her duties and preside and perform such other functions as are the duties of the President in the absence of the President.
- Sit as NZMSA representative on the AHS Zone Medical Administrative Committee (ZMAC).
- Attend all meetings of the NZMSA (Executive, Council, ZAF, AGM, and ad hoc).
- Represent the interests of Members in each Area within the Zone, and perform an advisory and if necessary, advocacy role for all Members.
- Interact with membership, respond to correspondence, attend meetings, return phone calls, or do outreach by any of these methods.

Time Commitment and Remuneration

The Vice President receives an annual stipend of **\$7,800**, based on an hourly rate of \$162.50 for an anticipated 4 hours a month of time dedicated to NZMSA meetings, and additional activities such as meeting preparation, member advisory, advocacy, and support activity (this rate is based on AMA guidelines for Board members and has not been approved by NZMSA membership as per 11.1 of the bylaws and subject to change).

AMA and AHS meetings are compensated separately, as per AMA and AHS policies, and in addition to the stipend.

The expected and approximate annual meeting time commitment for the Vice President is listed in the table below.

MEETINGS	# MTGS PER YEAR	# HRS PER MTG	DAY/TIME
Included in NZMSA stipend			
NZMSA Executive	4	1	TBD
NZMSA Council	4	1	TBD
NZMSA Zone Advisory Forum & Annual General Meeting	1	2	TBD
Additional AHS honoraria available			
AHS Provincial Practitioner Executive Committee (PPEC)*	10	2	First Wednesday of the month 8:00am-10:00am
AHS Zone Medical Administrative Committee (ZMAC)	10	1	First Thursday of the month 7:00am-8:00am
Additional AMA honoraria available			
AMA Rep Forum* – Spring and Fall alternate between Calgary & Edmonton	2	2 days	Full days
Notes			
Expenses related to travel for meetings when applicable are also reimbursed with appropriate documentation and approval, as per the AMA Guide for Honoraria and Expenses Allowance.			
Meetings typically break for July and August.			
*Meetings attended by the President only, unless a designated alternate from the Council is requested to attend in the President's absence.			